



Release of AvNet's New Web Portal

AvWeb 4 Is Now Operational

This new portal offers an improved user experience and updated features for a better flight planning experience. It incorporates and enhances many of the features previously found on the myAvNet website, while removing redundant elements.

AvWeb 4 is securely hosted at: <https://ops.flightdeck.co.za>

Transition from the Classic Site

Users of the classic site, <https://flightdeck.co.za/myavnet>, will still have access until **31 July 2025**, after which the site will be shut down. You are strongly encouraged to transition to AvWeb 4 **as soon as practical**. A notification reflecting this will be displayed on the classic site's login page.

Getting Started on AvWeb 4

- When using the new site for the first time, click the **"See what's new"** button to view a summary of key new features.
- Existing credentials from the classic site will work on AvWeb 4.
- Upon login, **Administrators** are encouraged to navigate to **Administration → Personnel** and:
 - Set the **role** for each user (a new feature in AvWeb 4).
 - Review and adjust user **permissions** accordingly.
- All users should visit **Support → FAQs**, where several new features are explained and helpful tips are provided.

Migration Support

The table below offers guidance for migrating to AvWeb 4 and provides insight into the new portal's structure.

Note: Access to some features depends on your **role and/or permissions**. Not all features may be available to your user account.

Kind regards,
AvNet Support

Notice

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AvWeb 4 Menu Familiarisation

Level 1	Level 2	Page Description
Home		Welcome screen and a link to “What’s new”.
Flight Operations	Flight program	<p>Used to plan, request OFPs, and display the daily flight program. There are three views (selected on the toolbar):</p> <ul style="list-style-type: none"> • Calendar • Grid – Normal • Grid – Classic <p>The Calendar and Grid – Normal views allow OFP requests to be queued or submitted with only the latest OFP available for viewing. Grid – Classic displays all OFPs for the day and requests are submitted immediately (disabled auto-submit function).</p> <p>The context menu (right-click the row) also provides other functions, including creating a trip pack. The trip pack collates all flights associated with the same captain’s name, along with NOTAMs and surface weather forecasts for those flights.</p>
	Schedule	Used to populate the weekly flight schedule to update the flight program.
	Rules	When loading the scheduled flights into the flight program, each flight is passed through a rule set that adds the required route and alternates based on the flight details.
Navdata	Routes	Displays a list of saved operator routes. Additional details can be viewed by expanding a route’s row.
	Waypoints	<p>Includes airports, enroute waypoints, VORs, and NDBs. Both ARINC 424 and user-defined waypoints are displayed.</p> <p>Users can also add custom waypoints but cannot edit or delete a waypoint once created.</p>
Aircraft		<p>This page displays information about the aircraft associated with the operator’s account.</p> <p>Details for selected aircraft can be edited.</p> <p>Operators with multiple bases can move or copy aircraft between bases.</p>
Records	Voyage reports	<p>A PDF voyage report is generated and distributed for all duties completed using AvNetFB. Copies of the reports are available on this page.</p> <p>Expanding a record shows the crew and flights associated with that duty.</p> <p>The PDF report is removed after 90 days.</p>
	Flight records	<p>Displays selected data columns extracted from the database. A date range can be applied to filter the displayed records.</p> <p>Records can be downloaded as an Excel file for printing or further analysis.</p>

Administration	Personnel	Allows management of company personnel. Roles within the organisation can be set, along with permissions for access to the website.
	Company notices	Provides a space for the operator to publish notices to crew. Only administrators are permitted to upload or cancel notices. Crew members can acknowledge notices via the website. All actions are logged for auditing.
	Document library	Allows the management of company documentation, synchronised with the AvNet Docs iOS app.
	Company frequencies	Enables the operator to enter custom frequencies not found in ARINC 424 data, such as those for local flight operations. These can be optionally printed on the paper OFP.
Support	FAQs	Answers to selected frequently asked questions.
	Contact	Support contact information
	Disclaimer	Outlines our legal obligations and limitations of warranty and liability.
	Privacy Policy	Explains how we use and protect your information.